

APPENDIX I

Form in Connection with Chapter XL  
(Account forms, paragraph 742, page 298)

FORM A

Book of Receipts

Receipt No. ....

Book No. ....

Serial No. ....

Received the sum of Rs. (in figures) ..... (in words) .....  
from Shri ..... through .....  
on account of .....  
in case No. ....

Signature of the  
person making the  
payment.

Signature of Officer  
receiving money.

Signature of  
Nazir/Senior  
Clerk.

Date .....

Date .....

Date .....

APPENDIX I—contd.

FORM C

Register of Deposit Receipts

Register of Receipts of Sums received in ..... Court in connection with Suits or other Judicial Proceedings and deposited with the Court

For use in the Court		Details of Repayments										Lapsed and credited to Government	Remarks														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
Date of Receipt	Number of Receipt, Form A	Consecutive number of items as entered in the Register	Number of Suit or Judicial Proceeding	Parties	Name of person making the payment and on whose behalf the payment is made.	On what account	Amount of Deposit	Page of Ledger	Initials of Nazir or Registrar or Chief Ministerial Officer of the Court	Daily total carried to Cash Book, Form I	Date on which the application for repayment is made	Date on which the order for repayment is passed by the Court	Amount of each repayment	Initials of Nazir or Registrar or Chief Ministerial Officer of the Court	Date	Amount of each repayment	Date	Amount of each repayment	Date	Amount of each repayment	Date	Amount of each repayment	Date	Amount of each repayment	Date	Amount	Remarks

APPENDIX I—contd.

FORM D

Register of Deposit Payments

Register of Payments from sums received by the Court in connection with Suits or Judicial Proceedings and deposited with the Court for the year

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Date on which the application for repayment is made.	Date on which the order for repayment is passed by the Court.	Date of present repayment	Consecutive Number of Items	Date	Entry Number	Number of suit or Judicial Proceeding	Amount or balance of Deposits	To whom paid	Particulars, if any	Amount paid	Page of Ledger	Initials of Nazir or Registrar or Chief Ministerial Officer	Daily total carried to Cash Book, Form I	Signature or mark of the party receiving payment	Remarks

Handwritten text at the bottom of the page, possibly a signature or official stamp.

6057A C

APPENDIX I—contd.  
FORM E

Register of property of which the Nazir is appointed administrator under the provisions of sections 9 and 10 of Bombay Regulation VIII of 1827, in the District Court of \_\_\_\_\_ for the year 19 \_\_\_\_\_.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Consecutive Number of Estate	Name, village (with taluka, caste and approximate age of the deceased)	Date of Death	Date of receipt of Property	Moveable (except Cash)	Estimated value	Immoveable	Estimated value	Cash	Date and entry of Credit of Cash in Register, Form C	Date of Proclamation	Date	Particulars of the property sold or other Income	Amount	Date and entry of credit in Register Form C	Total of columns 9 and 14	For what purpose	Amount	Dates and entries of debit in Register, Form D	Total	Balance in Cash after deducting the Charges	Date	Property returned	Amount paid	Entry of debit in Register D	To whom returned or paid	Acknowledgment of the person taking delivery or receiving the amount	Initials of the Nazir	Remarks	

FORM E  
APPENDIX I—contd.

APPENDIX I—contd.

FORM F

Register of Attached Property and Property produced in Civil Proceedings for the year.....

Serial No.	Date of receipt by the Nazir of the warrant of Attachment.	Consecutive Number of Attachment or production.	Number of Darfbast.	Number and year of Original Suit or other proceeding with names of parties.	By whom execution taken out.	Whose Property attached.	Date of Attachment or production.	Description of the moveable property attached or produced.	Nominal value of moveables except cash, as per memo of Attachment or otherwise ascertained (in case of production).
1	2	3	4	5	6	7	8	9	10

Property attached or produced in cash.	Date and consecutive number of credit entry of the cash in Register C.	Initials of Nazir.	Description of the immoveable property attached.	Nominal value of immoveable property as per memo of Attachment.	Total nominal value.	Amount realized by sale or otherwise and date.	Date and consecutive Number of credit entry in Register, Form C of the amount realized.		Property how disposed of.	Remarks.		
							Date	Entry				
11	12	13	14	15	16	17	18	19	20	21	22	23

NON-ARMS OF THE GOVERNMENT OF INDIA  
 Register of Attached Property and Property produced in Civil Proceedings for the year.....  
 FORM F

## APPENDIX I—contd.

## FORM G

*Register of Receipts on account of Subsistence Money of Civil Court Prisoners, Expenses of Witnesses, and miscellaneous petty items required for immediate disbursement.*

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
Date of receipt.	Consecutive number of item	No. of receipts Form A.	Name of the person who paid the money and on whose behalf the payment is made.	On what account.	Suit or cause.	Number.	Year.	Number of witnesses or Civil Prisoners.	Amount of Deposit.	Daily total carried to Cash Book Form I.	Date.	Amount.	Date.	Amount.	Remarks.
									Rs.	Rs.		Rs.		Rs.	Rs.

## FORM H

*Register of Payments on account of Subsistence Money of Civil Court Prisoners, Expenses of Witnesses and miscellaneous petty items required for immediate disbursement for the year 19 .*

1	2	3	4	5	6	7	8	9	10
Date of Payment	Consecutive number of item.	Date	Entry number.	To whom paid.	On what account.	Amount paid.	Daily total carried to cash-Book, Form I.	Acknowledgment of Receipt.	Remarks.
						Rs. paise	Rs. paise		





## APPENDIX I—contd.

## FORM M

*Application for refund of Lapsed Deposit.*

To  
THE ACCOUNTANT GENERAL, BOMBAY.

Dated .....19 .

Sir,

I have the honour to report that a claim has been preferred by.....  
.....for lapsed deposit No.....of 19 for  
Rupees.....included in my list of Deposits which lapsed  
on the 31st March 19

2. I have satisfied myself of the validity of the claim, and request that the Treasury  
Officer may be authorised to make the refund.

Yours]faithfully,  
Judge.

No.

OF 19 .

DEPARTMENT.

The Collector of.....is authorised to pay Rupees.....  
on account of the lapsed deposit mentioned above, and debit the amount as a direct  
entry in the Treasury Cash Book.

Accountant General's Office,  
Bombay.

The 19 }

Accountant General.

Forwarded to the.....judge for delivery to the claimant.....  
.....TREASURY.

Vocher No..... of List of Payments.  
for.....19

RECEIVED this.....day of.....19  
the sum of Rupees.....only.

Stamp, if required.

(Claimant's Signature.)

Examined and entered.

Accountant

Pay Rupees.....

Officer in charge of Treasury.



APPENDIX I—contd.  
(Chapter XL para 739 page 298)

FORM O

The Process-fee Book

No. of Suit, appeal proceedings or applications for execution wherein process fee is paid.

and wherein the subject matter is in dispute.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Date	Does not exceed Rs. 25.	Exceeds Rs. 25 but not Rs. 50.	Exceeds Rs. 50 but not Rs. 250.	Exceeds Rs. 250 but not Rs. 500.	Exceeds Rs. 500 but not Rs. 1,000.	Exceeds Rs. 1,000 but not Rs. 5,000.	Exceeds Rs. 5,000.	And where in the process fee is not otherwise provided for.	For proclamation of the sale under O-XXI, R. 66 of the C.P.C.	For sale of movable or immovable property.	Date of order to issue process.	Date on which lawyer or party is informed to pay the process fee.	Nature of the process and the number of persons.	Name of the person who paid the process fee.	Amount of fee in stamps.	Date of issue of process by the Nazir	Remarks.

APPENDIX I - contd

FORM P

(CHAPTER XL - paragraph at 740 at page 298)  
 Bailiff's Process Service and Receipt Book for the Court of \_\_\_\_\_ for the year 19 \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10	11	12	13	14
Date on which processes are given for service.	Bailiff's Name	Divisions of villages in which processes are to be served.	Number and kinds of Processes with the number of the cases they refer to.	Processes with which money is given	Processes with which money is given	Date on or before which the Bailiff is to return.	Date on which the Bailiff actually returns or processes posted by him are received.	8 Defend- ants' Summons	11 Procla- mations of sale.	2 Defend- ants' Summons	12 Notice	Amount of money returned by Bailiff and signature of the Nazir or Clerk in support of entries in columns 8 to 13.	Remarks.
14th April 1960.	Genu bin Hartha Shinde.	Paan Maavl.	10 Defend- ants' Summons. 3 7 150 50 60 60 2 3 5 6 Notices 11 240 70	10 Summon- ses to witnesses 40 75 200 60 60 60 5 2 3	Processes with Rs. 1.25 Paise, Rs. 2.50 paise	25th April 1960.	23rd April 1960.	3 7 150 100 105 200	60 60 60 60 60 60	50 60 50 60 60	1 Notice 3 Summons to wit- cases	37 Processes and Rs. 1.50 pise (one Rupee and fifty paise)- Hari Narayan, Clerk.	Rs. 1.50 paise credited on page 24 of the Daily Account Book.
14th April 1960.	Genu bin Hartha Shinde.	Paan Maavl.	11 Proclama- tions of sale. 100 105 200 60 60 59 3 3 5	10 processes land Rs. 5.75 paise.	Processes (five rupees and seventy five paise) Genu bin Hartha Shinde.	25th April 1960.	23rd April 1960.	11 240 70 40 75 200 11	60 59 60 60 60 60	1 Notice 3 Processes, 3 Processes, 4 Processes	50 Paise Rs. 1.00		
			27 Processes.										



## APPENDIX J

(CHAPTER XLIII, paragraph 774 page 323)

*List of former Indian States, the Rulers of which are exempted under Section 133 of the Civil Procedure Code, 1908, from personal appearance in Civil Courts.*

Rulers of the following former Indian States, who, for the time being, are recognised by the President as the Rulers of the respective States for the purposes of the Constitution, are exempt under Section 133 of the Civil Procedure Code, 1908, from personal appearance in Civil Courts:—

- |                              |                    |
|------------------------------|--------------------|
| 1. Athgarh                   | 47. Sandur.        |
| 2. Athnallik                 | 48. Ambaliara.     |
| 3. Bamra.                    | 49. Balasinor.     |
| 4. Baramba                   | 50. Bansda.        |
| 5. Baudh.                    | 51. Baria.         |
| 6. Bonai.                    | 52. Bhaderwa.      |
| 7. Daspalla.                 | 53. Cambay.        |
| 8. Dhenkanal.                | 54. Chhota Udepur. |
| 9. Gangpur.                  | 55. Danta.         |
| 10. Hindol.                  | 56. Dharampur.     |
| 11. Kalahandi.               | 57. Ghodasar.      |
| 12. Keonjhar.                | 58. Idar.          |
| 13. Khandpara.               | 59. Ilol.          |
| 14. Mayurbhanj.              | 60. Jambughoda.    |
| 15. Narsinghpur.             | 61. Jawhar.        |
| 16. Nayagarh.                | 62. Khadal.        |
| 17. Nilgiri.                 | 63. Katosan.       |
| 18. Pal Lahara.              | 64. Lunawada.      |
| 19. Patna.                   | 65. Malpur.        |
| 20. Rairakhol.               | 66. Mohanpur.      |
| 21. Ranpur.                  | 67. Mansa.         |
| 22. Sonapur.                 | 68. Palanpur.      |
| 23. Talcher.                 | 69. Punadra.       |
| 24. Tigiria.                 | 70. Radhanpur.     |
| 25. Kharsawan.               | 71. Ranasan.       |
| 26. Seraikella.              | 72. Rajpipla.      |
| 27. Nandgaon.                | 73. Sachin.        |
| 28. Bastar.                  | 74. Sant.          |
| 29. Kanker.                  | 75. Sudasna.       |
| 30. Udaipur(Madhya Pradesh). | 76. Surgana.       |
| 31. Sakti.                   | 77. Valasna.       |
| 32. Chhuikhadan              | 78. Varsoda.       |
| 33. Raigarh.                 | 79. Vasna.         |
| 34. Kawardha.                | 80. Vijayanagar    |
| 35. Sarangarn.               | 81. Wao.           |
| 36. Korea.                   | 82. Sanjeli.       |
| 37. Khairagarh.              | 83. Tharad.        |
| 38. Surguja.                 | 84. Vakhnapur.     |
| 39. Jashpur.                 | 85. Likhi.         |
| 40. Changbhakar.             | 86. Mandwa.        |
| 41. Makrai.                  | 87. Dedhrota.      |
| 42. Loharu.                  | 88. Hapa.          |
| 43. Dujana.                  | 89. Sathamba.      |
| 44. Pataudi.                 | 90. Umeta.         |
| 45. Banganapalle.            | 91. Magodi.        |
| 46. Pudukkottai.             | 92. Palaj.         |

APPENDIX J—*contd.*

- |                         |                               |
|-------------------------|-------------------------------|
| 93. Tajpuri.            | 149. Nimkhera.                |
| 94. Kurundwad (Senior). | 150. Jamnia.                  |
| 95. Kurundwad (Junior). | 151. Khaniadhana.             |
| 96. Akalkot.            | 152. Alwar.                   |
| 97. Savanur.            | 153. Bharatpur.               |
| 98. Miraj (Senior).     | 154. Dholpur.                 |
| 99. Miraj (Junior).     | 155. Karauli.                 |
| 100. Mudhol.            | 156. Banswara.                |
| 101. Phaltan.           | 157. Bundi.                   |
| 102. Sangli.            | 158. Dungarpur.               |
| 103. Aundh.             | 159. Jhalawar.                |
| 104. Ramdurg.           | 160. Kishengarh.              |
| 105. Bhor.              | 161. Kotah.                   |
| 106. Jamkhandi.         | 162. Mewar.                   |
| 107. Jath.              | 163. Partabagarh.             |
| 108. Sawantwadi.        | 164. Shahpura.                |
| 109. Wadi Jagir.        | 165. Tonk.                    |
| 110. Janjira.           | 166. Jaipur.                  |
| 111. Baroda.            | 167. Jaosalmer.               |
| 112. Kolhapur.          | 168. Bikaner.                 |
| 113. Tehri Garhwal.     | 169. Jodhpur.                 |
| 114. Banaras.           | 170. Lawa.                    |
| 115. Rampur.            | 171. Kushalgarh.              |
| 116. Cooch Behar.       | 172. Nimrana.                 |
| 117. Patiala.           | 173. Sirohi.                  |
| 118. Kapurthala.        | 174. Nawanagar.               |
| 119. Nabha.             | 175. Bhavanagar.              |
| 120. Jind.              | 176. Porbandar.               |
| 121. Faridkot.          | 177. Dharangadhra.            |
| 122. Kalsia.            | 178. Morvi.                   |
| 123. Nalagarh.          | 179. Gondal.                  |
| 124. Malerkotla.        | 180. Jafrabad.                |
| 125. Travancore.        | 181. Wankaner.                |
| 126. Cochin.            | 182. Palitana.                |
| 127. Gwalior.           | 183. Dhrol.                   |
| 128. Indore.            | 184. Limbdi.                  |
| 129. Alirajpur.         | 185. Rajkot.                  |
| 130. Barwani.           | 186. Wadhwan.                 |
| 131. Dewas (Senior).    | 187. Lakhtar.                 |
| 132. Dewas (Junior).    | 188. Sayla.                   |
| 133. Dhar.              | 189. Chuda.                   |
| 134. Jaora.             | 190. Vala.                    |
| 135. Jhabua.            | 191. Jasdan.                  |
| 136. Jobat.             | 192. Amarnagar (Thana Devli). |
| 137. Kathiwar.          | 193. Vadia.                   |
| 138. Khilchipur.        | 194. Lathi.                   |
| 139. Kurwai.            | 195. Muli.                    |
| 140. Narsingarh.        | 196. Bajana.                  |
| 141. Rajgarh.           | 197. Virpur.                  |
| 142. Ratlam.            | 198. Malia.                   |
| 143. Sailana.           | 199. Kotda Sangani.           |
| 144. Sitamau.           | 200. Jetpur.                  |
| 145. Mathwar.           | 201. Raj-Garah.               |
| 146. Piploda.           | 202. Bikha.                   |
| 147. Pathari.           | 203. Patdi.                   |
| 148. Muhammadgarh.      | 204. Khirasra.                |

APPENDIX J—*contd.*

- |                    |                         |
|--------------------|-------------------------|
| 205. Vanod.        | 245. Kutch.             |
| 206. Barwala.      | 246. Tripura.           |
| 207. Katodia.      | 247. Manipur.           |
| 208. Lodhika.      | 248. Ajaigarh.          |
| 209. Vasavad.      | 249. Baoni.             |
| 210. Jalia Devani. | 250. Baraundha.         |
| 211. Zainabad.     | 251. Bijawar.           |
| 212. Vithalgadh.   | 252. Chatarpur.         |
| 213. Tharoch.      | 253. Charkhari.         |
| 214. Chamba.       | 254. Datia.             |
| 215. Mandi.        | 255. Maihar.            |
| 216. Suket.        | 256. Nagod.             |
| 217. Keonthal.     | 257. Orchha.            |
| 218. Sirmur.       | 258. Panna.             |
| 219. Baghat.       | 259. Rewa.              |
| 220. Balsan.       | 260. Samthar.           |
| 221. Bashar.       | 261. Alipura.           |
| 222. Jubbal.       | 262. Banka Pahari.      |
| 223. Mahlog.       | 263. Beri.              |
| 224. Dhami.        | 264. Bhaisaunda.        |
| 225. Bhajji.       | 265. Bihat.             |
| 226. Kuthar.       | 266. Bijna.             |
| 227. Kumarsain.    | 267. Dhurwai.           |
| 228. Baghal.       | 268. Garrauli.          |
| 229. Mangal.       | 269. Gaurihar.          |
| 230. Kunihar.      | 270. Jaso.              |
| 231. Darkoti.      | 271. Jigni.             |
| 232. Sangri.       | 272. Kamta Rajaula.     |
| 233. Beja.         | 273. Kothi.             |
| 234. Delath.       | 274. Lugasi.            |
| 235. Ratesh.       | 275. Naigawan-Rebai.    |
| 236. Rawingarh.    | 276. Pahara.            |
| 237. Dhadi.        | 277. Paldeo.(Nayagaon). |
| 238. Ghund.        | 278. Sarila.            |
| 239. Khaneti.      | 279. Sohawal.           |
| 240. Madhan.       | 280. Taraon.            |
| 241. Theog.        | 281. Tori Fatehpur.     |
| 242. Koti.         | 282. Hyderabad.         |
| 243. Bhopal.       | 283. Mysore.            |
| 244. Bilaspur.     | 284. Jammu and Kashmir. |

APPENDIX J—contd.

FORMS-GENERAL

CHAPTER II

FORM No. 1

(Paragraph 26 page 5)

Authority for the appearance of one or more of several Plaintiffs or Defendants for the other or others of them.

Rule 12 of Order I of the Code of Civil Procedure.

In the Court of

Civil Suit No.

of 19

Plaintiff,

versus

Defendant.

I, , inhabitant of (or, we, etc., etc.), in the suit above specified, hereby appoint inhabitant of , (and , inhabitant of etc., etc.), who is also in the said suit, to appear, plead and act for me (or us) therein.

Witness my hand this day of 19 Witnesses.

(Signed) .....

FORM No. 2

(Paragraph 26, page )

Power of Attorney

Rule 2 of Order III of the Code of Civil Procedure.

I, , inhabitant of do hereby constitute and appoint , inhabitant of my true and lawful attorney, for me and in my name and on my behalf to appear, sue or answer, and to receive all processes, in any suit, appeal or other judicial proceeding whatsoever in any Court, and generally to act in all such proceedings in any way in which I might, if present, be permitted or called on to act.

Witness my hand this day of 19 Witnesses.

(Signed) .....

APPENDIX J— contd.

FORM No. 3

(Paragraph 26, page 5)

Appointment of Lawyer

Rules 4 of Order III of the Code of Civil Procedure.

In the Court of  
Civil Suit No.

of 19

Plaintiff,

versus

Defendant.

Amount of suit-Rs.

I, \_\_\_\_\_, inhabitant of \_\_\_\_\_  
the in the said suit, hereby appoint \_\_\_\_\_ to  
appear and act for me as my lawyer in the said suit. \_\_\_\_\_  
Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_  
19 ..  
Witnesses.

(Signed) .....

Accepted .....  
Signature of lawyer .....  
Filed in Court on .....

FORM No. 4

(Paragraph 26, page 5)

Appointment of Agent to receive Service of Summonses and other Processes in a particular suit.

Rules 6 of Order III of the Code of Civil Procedure.

In the Court of  
Civil Suit No.

of 19

Plaintiff,

versus

Defendant.

Amount of Suit Rs.

I, \_\_\_\_\_, inhabitant of \_\_\_\_\_  
in the said suit, hereby appoint \_\_\_\_\_ the  
of \_\_\_\_\_ my agent, to receive on my behalf the service of  
all summonses and other processes in the said suit. \_\_\_\_\_  
Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_  
19 ..  
Witnesses.

(Signed) .....



## APPENDIX J—contd.

FORM No. 7  
(Paragraph 28, page 6)

Roznama

in the

The Court of the Civil Judge of  
District of

Dates on which the suit or miscellaneous matter comes before the Court for any proceeding.	No. of Exhibit	Suit No.	of 19	PLAINTIFF, VERSUS DEFENDANT	Date to which the suit is adjourned.
<i>Before Mr. A.B., Civil Judge.</i>					
11th January 19		1		Plaint presented by plaintiff's lawyer Shri C. D. (or "plaintiff or plaintiff's Mukhtyar" as the case may be) examined and registered.	
		2		Plaintiff's Vakilpatra.	
		3		Plaintiff's list of I document and produced together with one promissory note produced.	
		4		Memo of Address. Case adjourned for settlement of issues to	26th February 19
				(Signature)	
14th January 19		5		Summons to defendant (Signature)	
18th Jan 19				Lawyer Shri E.F. appears for the defendant and applies under Order XI, rule 12, for an order directing the plaintiff to make discovery on oath of documents in his possession or power relating to the matter in suit.	
				<i>The plaintiff's lawyer Shri C.D. is present in Court.</i>	
		6		Defendant's Vakilpatra.	
		7		Defendant's application to the above effect.	
		8		Order directing plaintiff to make affidavit as to documents within 10 days from the date of the order.	
				(Signature)	
27th January 19				Plaintiff's lawyer appears to file an affidavit as to documents in pursuance of the order made on 18th January 1960.	
		9		Account as to documents, It is recorded and directed to be shown to the defendant's lawyer.	
				(Signature)	
29th January 19				The plaintiff's lawyer appears to give notice under Order XI, rule 15, to the defendant through the Court to produce all his account books from 1950 to the date of the suit for his inspection and to permit him to take copies thereof.	
		10		Notice above mentioned. To be served on defendant lawyer.	
				(Signature)	
1st February 19				The defendant's lawyer appears to give notice under order XI, rule 15, to the plaintiff through the Court to produce certain documents and all his account books from 1950. for his inspection and to permit him to take copies thereof.	
		11		Notice above mentioned. To be served on the plaintiff's lawyer.	
				(Signature)	

## APPENDIX J—contd.

## FORM No. 7

Dates on which the suit or miscellaneous matter comes before the Court for any proceeding.	No of Exhibit.	Suit No.	of 19 PLAINTIFF VERSUS Defendant	Date to which the suit is adjourned.
		Claim-Rs.		
15th February 19	12	The defendant's lawyer appears to give notice under Order XI, rule 17, to the plaintiff's lawyer stating the time at which he can have inspection of certain account books.		
		Notice above mentioned. To be served on plaintiff's lawyer (Signature)		
16th February 19		The plaintiff's lawyer appears to give notice under Order XI, rule 17, to the defendant's Lawyer, in response to his notice Exhibit 11, stating the time at which he can have inspection of documents there in.		
	13	Notice above mentioned. To be served on defendant's lawyer. (Signature)		
26th February 19		The suit is called on this day for settlement of issues. Both parties are present with their respective lawyers.		
	14	Defendant's written statement.		
	15	Defendant's list of documents with which he produces 2 receipts and 2 Khatavahis.		
	16	Plaintiff's list of further documents with which he produced 2 khatahs and 1 pro-note and an extract from his Rojmel from 1950 to 1958 and an extract from his Khatavahis from 1950 to 1958		
	17	Examination of defendant by the Court. The following documents produced by the plaintiff with his list Exhibit 16 are admitted by defendant in his examination and recorded.		
	18	Khata, dated 15th November 1951.		
	19	Khata, dated 27th November 1953.		
	20	Examination of plaintiff by the Court. The following documents produced by the defendant with his list Exhibit 15 are admitted by plaintiff in his examination and are recorded.		
	21	Receipt, dated 20th June 1951.		
	22	Receipt, dated 8th March 1954.		
	23	Issues settled by the Court and read out to the parties. Case adjourned for hearing of evidence to (Signature)		7th April 19
4th March 19		Plaintiff's lawyer appears and applies for summonses to 3 witnesses and further applies for an order for the issue of a commission for the examination on interrogatories of one witness G.H. who resides in Bombay beyond the local limits of the jurisdiction of the Court. The defendant's lawyer is present and has no objection to join in the commission. The application is granted and the defendant's lawyer is asked to give within three days from this date the questions which he may wish to put to the witness in cross-examination. The commission to be sent for execution to the Registrar. Small Causes Court, Bombay, with a request to return it executed before 7th April 1960.		
	24	Plaintiff's application for commission with interrogatories.		
	25	Plaintiff's list of 3 witnesses to be summoned. (Signature)		

## APPENDIX J—contd.

## FORM No. 7

Dates on which the suit or miscellaneous matter comes before the Court for any proceeding.	No. of Exhibit	Suit No.	Claim Rs.	of 19 Plaintiff: VERSUS DEFENDENT	Date to which the suit is adjourned.
8th March 19	26	Summones to plaintiff's 2 witnesses.			
	27	Commission order issued to Registrar, Bombay Small Causes Court.			
					(Signature)
9th March 19		Plaintiff appears with his lawyer to apply for attachment before judgment.			
	28	Plaintiff's application for attachment			
	29	Affidavit of plaintiff.			
	30	Affidavit of I.J.			
	31	Examination of Plaintiff by Court..			
	32	Interim warrant issued to the Nazir for attachment of defendant's property pending disposal of application unless security to the extent of Rs. 2,000 is furnished. The defendant to appear and show cause on the			19th March 19.
					(Signature)
11th March 19.		Defendant's lawyer appears and obtains leave for delivery of interrogatories for the examination of the plaintiff.			
	33	Interrogatories.			
		The plaintiff to answer them within 7 days after service thereof.			
					(Signature)
18th March 19.		The plaintiff's lawyer appears to file the answer on affidavit to interrogatories.			
	34	Answer to interrogatories. To be shown to the defendant's lawyer.			
					(Signature)
19th March 19		Defendant appears with his lawyer to show cause against the attachment. The plaintiff's lawyer is also present.			
	35	The defendant's written statement showing cause against attachment.			
	36	Affidavit of defendant.			
	37	Affidavit of K.L.			
		The plaintiff is further examined and his evidence is recorded below exhibit 31.			
	38	Court's order directing the plaintiff's petition to be rejected with costs.			
					(Signature)
22nd March 19		Defendant appears by lawyer.			
	39	Defendant's application for summonses to 2 witnesses.			
					(Signature)
26th March 19		Summonses to defendant's 2 witnesses.			
					(Signature)
7th April 19		Suit called on for hearing this day. Both parties present with their respective lawyers. The plaintiff's lawyer states his case and proceeds to examine his witnesses.			
	41	Deposition of plaintiff.			

## APPENDIX J—contd.

Dates on which the suit or miscellaneous matter comes before the Court for any-proceeding.	No. of Exhibit	Suit No.	Claim Rs.	of 19 PLAINTIFF VERSUS DEFENDANT	Date to which the suit is adjourned
--	----------------	----------	-----------	---	-------------------------------------

The following documents produced with the plaintiff's list Exhibit 16 having been admitted in evidence are recorded.

- 42 Extract from the plaintiff's Rojmel.  
 43 Extract from the plaintiff's Khatavahi.  
 44 Evidence of G.H. taken on commission is read and recorded.  
 45 Deposition of plaintiff's witness M. N.  
 46 Promissory Note sued upon, dated 14th December 1958. produced by the plaintiff with his list Exhibit 3.  
 47 Deposition of plaintiff's witness O. P.  
 48 Promissory note, dated 25th April 1956, produced by the plaintiff with his list exhibit 16.  
 Out of the 3 witnesses mentioned in plaintiff's list Exhibit 25, two, who were summoned and were present, are examined. The plaintiff has not paid the process fee for summons to the third and he is not present. The defendant's lawyer states his case.  
 49 Deposition of the defendant.  
 Court time being over, further hearing is adjourned till tomorrow. 8th Apr. 19  
 50 Order for reattendance to defendant's two witnesses present. (Signature)

8th April 19

The hearing of the case is resumed, Both parties are present by their respective lawyers.

- 51 Deposition of defendant's witness Q.R.  
 52 Defendant's list of one new witness produced by him.  
 53 Deposition of the defendant's witness S.T. Out of the two witnesses entered in the defendant's list Exhibit 39 and present the defendant has examined one and cancelled the other. One new witness tendered by him has also been examined.  
 The defendant's lawyers addresses the Court generally on the whole case.  
 The plaintiff's lawyer replies generally on the whole case.  
 Adjourned for judgment to 11th Apr. 19

11th April 19

- 54 Both parties are present by their respective lawyers.  
 Judgment read out in open Court.  
 55 Decree. (Signature)

Plaintiff's witnesses M.N. and O.P. had to attend the Court for one day.  
 Defendant's witnesses Q.R. and U.Y. had to attend the Court for two days and S.T. for one day.  
 All Court-fee stamps have been punched.

A.B.  
 Suit Sheristedar.

Took seat at

Regular

Took seat

For  
Orders

1

Took

Fee

J 471

APPENDIX J—contd.

FORM No. 8

(Paragraph 29, page 7 )

*Memorandum Book for Appellate Civil Work*

day the of 19

Took seat at ..... Rose at .....

Regular Appeals 1	Miscellaneous appeals and applications and revision applications 2	Any other proceeding coming on this date and not entered in Columns 1 and 2 3
----------------------	---	--

FORM No. 9

(Paragraph 29, page 7 )

*Memorandum Book for Original Civil Work*

day the of 19

Took seat at ..... Rose at .....

Suits and Applications					Any other suit or application coming on this date and not entered in columns 1 to 5 6
Unready			Ready		
For Orders 1	For W.S. 2	For documents and Issues 3	For Hearing 4	For Judgment 5	

FORM No. 10

(Paragraph 29, Page 7 )

*Memorandum Book for Darkhasts and Miscellaneous Applications*

day the of 19

Took seat at ..... Rose at .....

Fixed for first hearing 1	Fixed for adjourned hearing 2	Remraks 3
------------------------------	----------------------------------	--------------

APPENDIX J— contd.

CHAPTER VI

FORM No. 1

(Paragraph 83, page 33)

Order for personal appearance of Plaintiff or Director or Secretary, or other Principal Officer of a Corporation

Rule 3 of Order V and rule 3 of Order XXIX of the Code of Civil Procedure.

In the Court of  
Civil Suit No.

of 19

versus

PLAINTIFF,

DEFENDANT.

To

(or Director, or Secretary or other principal Officer of the Corporation), plaintiff, inhabitant of  
You are hereby summoned to attend in person in this Court, in the suit above  
specified, at a. m. on the day of

Dated this

day of

19

Seal.

Judge.

CHAPTER VIII

FORM No. 1

(Paragraph 116, page 43)

Order for re-attendance of a Witness

Rule 16 of Order XVI of the Code of Civil Procedure.

In the Court of  
Civil Suit No.

of 19

To the witness A.B. resident of

Whereas you have been summoned (or brought) to give evidence to-day in the  
above suit, but on account of the hearing has  
been adjourned till day the day of

next :

You are hereby required to appear in this Court on the said date at a.m.,  
to give evidence in the said suit.

Dated this

day of

19

Seal.

Judge.

APPENDIX J—contd.

FORM No. 2

Register of Commissions Issued

(Chapter VIII, paragraph 168 at page 59)

Serial No.	Number of the proceedings	Nature of Commissions	Date of issue	Profession and status of the person to whom the commission is issued	Costs deposited	Date fixed for return	Date of actual return	Executed or not	Remark
1	2	3	4	5	6	7	8	9	10

FORM No. 3

Register of Commissions received for execution from other Courts  
(Chapter VIII, paragraph 168 at page 95)

Date of receipt	From whom received	Amount of remittance accompanying the commission	Manner and date of disposals
1	2	3	4

CHAPTER XII

FORM No. 1

(Paragraph 289, page 89)

Notice to person suggested as guardian ad litem of a minor defendant  
Rule 4, sub-sule (3), of Order XXXII of the Code of Civil Procedure.  
In the Court of \_\_\_\_\_ of 19 \_\_\_\_\_  
Civil Suit No. \_\_\_\_\_

versus

inhabitant of \_\_\_\_\_

PLAINTIFF;

DEFENDANT.

To

Whereas an application has been made to this Court by the abovementioned \_\_\_\_\_, praying that (you) may be appointed guardian for the suit for the minor;

And whereas the application is fixed for hearing on \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_, you are hereby requested to inform the bailiff, who serves this notice on you, whether you are willing or not to act as guardian for the suit for the said minor and in the event of your being willing so to act to certify the fact by signing the certificate at the foot of this notice.

Judge.

Judge.

APPENDIX J— contd.

CERTIFICATE

I hereby certify that I am willing to act as guardian for the suit in the above  
for the minor heir of the said

Affidavit of bailiff

I hereby depose on solemn affirmation that the said signed the above certificate  
in my presence at on the

I was (or was not as the case may be) previously acquainted with the said  
Affidavit (if any) of person who pointed out guardian to bailiff.

I hereby depose on solemn affirmation that I know the said and pointed  
out to the bailiff and that the said  
signed the above certificate in the presence of the said bailiff and in my presence  
at on

FORM No. 2

(Paragraph 291, page 90)

Appointment of guardian ad litem for minor defendant.

Rules 3, 4 of Order XXXII of the Code of Civil Procedure.

In the Court of

Civil Suit No.

of 19

A.B. of

PLAINTIFF;

versus

C.D. of

DEFENDANT.

To inhabitant of  
Whereas, C.D. the defendant in this suit is a minor; you are hereby appointed  
his guardian for the suit.

Given under my hand and the seal of the Court this  
day of 19

Seal.

Judge.

APPENDIX J—contd.

CHAPTER XIV

FORM No. 1

(Paragraph 310, page 98)

Form of Notice required by Section 283 of the Indian Succession Act, 1925 (Act XXXIX of 1925) Section 373

In the District Court of

In the matter of Probate of the will of  
Letters of administration of the estate of  
The succession to ..... deceased  
ordinarily residing  
or at ..... Taluka .....  
having property.  
District .....

This is to give notice (\*to ..... inhabitant of ..... Taluka ..... District .....) as follows :—

(i) ..... inhabitant of ..... Taluka ..... District .....  
has made application under the Indian Succession Act, XXXIX of 1925  
for Probate of the will, dated the  
for Letters of administration (with copy of the will, dated the annexed).  
A succession certificate in respect of the estate.  
of the estate ..... of ..... deceased, setting forth that the  
said deceased ordinarily resided (or had property) at ..... Taluka .....  
District ..... and died on the ..... day of  
..... and that the said ..... claims  
Probate  
Letters of administration in right of .....  
A succession certificate.

(Relationship to deceased or other ground set forth in the application to be inserted here.)  
.....

(ii) The District Court of ..... has fixed the ..... day of ..... 19 ..... for hearing the said application.

\*This is to give notice to all person claiming to have any interest in the estate of the deceased ..... to come and see the proceedings before the

grant of Probate  
Letters of administration

Judge.

\* To be inserted in Notice under section 283 of Act XXXIX of 1925 only.

APPENDIX J—contd.

FORM No. 2

(Paragraph 310, page 98)

*Form of Bond upon grant of a Succession Certificate*  
(Cause-title)

Know all men that we A.B. (the grantee of the certificate) of (residence and description), C.D. of etc., and E.F. of etc. (the sureties) are jointly and severally bound to the Judge of the District Court of Rs. \_\_\_\_\_ to be paid to the said Judge. For which payment to be made we bind ourselves, and each of us, on the whole, our and each of our heirs, executors and administrators, jointly and severally.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

Whereas in the above matter the said Judge has by order dated the \_\_\_\_\_ day of \_\_\_\_\_ approved of the above C.D. and E.F. as sureties for the said A.B., and has also approved of the abovementioned bond, with the under-written condition as a proper security to be entered into by the said parties and in testimony of such approbation has signed his name in the margin hereof.

Approved and allowed.  
(Sd.) L. M., Judge.

Now the condition of the above-written bond is such, that if the said A.B. (the grantee of the certificate) shall within one year from the grant to him of a certificate under Part X of the Indian Succession Act, 1925, exhibit in this Court a full and true account of all debts and securities received by him, and shall deliver and pay the same unto such person or persons as shall be lawfully entitled thereto, then the above bond shall be void and of no effect; otherwise it shall remain in full force.

Executed by the said sureties

A.B.  
C.D.  
E.F.

in the presence of

(Signed) G.H., of (residence and description).

CHAPTER XVII

(Paragraph 324, page 111)

FORM No. 1

*Application for an Order of Reference*  
(Title of Suit)

1. This suit is instituted for (state nature of claim).
2. The matter in difference between the parties is (state matter of difference).
3. The applicants being all the parties interested have agreed that the matter in difference between them shall have referred to arbitration.
4. The applicants therefore apply for an order of reference.

A.B.  
C.D.

Dated the \_\_\_\_\_ day of \_\_\_\_\_

Note.—If the parties are agreed as to the arbitrators it should be so stated.

## APPENDIX J— contd.

## FORM No. 2

*Order of Reference*

(Title of Suit)

Upon reading the application presented on the day of 19 , it is ordered that the following matter in difference arising in this suit, namely :—  
 be referred for determination to X and Y, or in case of their not agreeing them to the determination of Z, who is hereby appointed to be Umpire; and such arbitrators are to make their award in writing on or before the day of 19 and in case of the said arbitrators not agreeing in an award the said Umpir is to make his award in writing within months after the time during which it is within the power of the arbitrators to make an award shall have ceased.

Liberty to apply.

Given under my hand and the seal of the Court, this  
 of 19 .

Seal.

Judge.

## FORM No. 3

*Order for Appointment of new Arbitrator*

(Title of Suit)

Whereas by an order, dated the day of 19 (state order of reference and death, or refusal, etc., of arbitrator), it is by consent ordered that Z be appointed in the place of X deceased (or as the case may be) to act as arbitrator with Y, the surviving arbitrator, under the said order; and it is ordered that the award of the said arbitrators be made on or before the day of 19

Given under my hand and the seal of the Court, this  
 of 19 .

Seal.

Judge.

## FORM No. 4

*Special Case*

(Title of Suit)

In the matter of an arbitration between A B of and C D of the following special case is stated for the opinion of the Court :—

(Here state the facts concisely in numbered paragraphs.)  
 The questions of law for the opinions of the Court are :—

First whether

Secondly whether

X,

Y,

Dated the

day of

19 .

APPENDIX J—contd.

FORM No. 5

Award

(Title of Suit)

In the matter of an arbitration between A B of  
and C D of :—

WHEREAS in pursuance of an order of reference made by the Court of  
and dated the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ the following matter in  
difference between A B and C D, namely,  
has been referred to us for determination :

Now we, having duly considered the matter referred to us, do hereby make our  
award as follows :—

We award—

(1) that

(2) that

Dated the \_\_\_\_\_

day of \_\_\_\_\_

19 \_\_\_\_

X.

Y.

FORM No. 6

Notice of filing of Award

In the Court of ..... at .....

Civil Suit No. .... of .....

To

Take notice that the award of the arbitrators/umpires appointed in the above  
matter was filed in this Court on the \_\_\_\_\_ day of  
19\_\_\_\_, and that this Court will proceed to pass  
judgment, according to the award unless an application is duly made under section  
15, 16 or 30, as the case may be, of the Arbitration Act, 1940.

Given under my hand and seal  
of the court this .... day .....  
of ..... 19 \_\_\_\_

Seal.

Judge.



## APPENDIX J—contd.

## FORM No. 2

(Paragraph 380, page 141)

*Appointment of Guardian ad litem for Minor representative of deceased Judgement-debtor*

Order XXXII, rule 3, of the Code of Civil Procedure.

In the Court of  
Civil Suit No.at  
of 19

A. B. of

versus

PLAINTIFF;

DEPENDANT.

C. D. of  
To,

, inhabitant of

Whereas enforcement of the decree made in the above suit has been applied for against E. F. as heir (or representative) of the said C. D., deceased, and whereas the said E. F. is a minor; You are hereby appointed his guardian for the said suit, and are empowered to act on his behalf in the conduct of the case.

Given under my hand and the seal of the Court, this  
19

day of

Judge.

Seal.

## FORM No. 3

(Paragraph 391, page 144)

*Security Bond to be given during the pendency of Appeal (Order XXI, rule 6).*

(Title)

To

The Judge of the Court of

This security bond on stay of execution of decree executed by witnesseth:—

That \_\_\_\_\_ the plaintiff in Suit No. \_\_\_\_\_ of 19  
\_\_\_\_\_ the defendant, in this Court and a decree having  
having sued \_\_\_\_\_ day of \_\_\_\_\_ 19 in favour of the  
been passed on the \_\_\_\_\_  
plaintiff, and the defendant having preferred an appeal from the said decree in the  
Court, the said appeal is still pending.

Now the plaintiff decree-holder has applied for execution of the said decree and has been called upon to furnish security. Accordingly I, of my own free will, stand security to the extent of Rs. \_\_\_\_\_ and covenant that if the decree of the first Court be reversed or varied by the Appellate Court, the plaintiff shall restore any property which may be or has been taken in execution of the said decree and shall duly act in accordance with the decree of the Appellate Court and shall pay whatever may be payable by him thereunder, and if he should fail therein then any amount so payable shall be realized from me and my legal representatives. To this effect I execute this security bond this \_\_\_\_\_ day of \_\_\_\_\_ 19

Schedule

Witnessed by

1.  
2.

(Signed)

APPENDIX J—contd.

FORM No. 4

(Paragraph 391, page 144)

Security Bond to be given on Order being made to stay Execution of Decree  
(Order XLI, rule 5)  
(Title)

To

The Judge of the Court of

This security bond on stay of execution of decree executed by

witnessh:—

That

sued

passed on the

defendant having preferred an appeal from the said decree in the

the said appeal is still pending.

Rs.

by the Appellate Court the said defendant shall duly act in accordance with the

decree of the Appellate Court and shall pay whatever may be payable by him there-

under, and if he should fail therein then any amount so payable shall be realized from

me and my legal representatives. To this effect I execute this security bond this

day of

19

Schedule

Witnessed by

1.

2.

(Signed)

FORM No. 5

(Paragraph 391 page 144)

Notice to be issued by Court to show cause against stay of execution, under rule 5  
of Order XLI of the Code of Civil Procedure, of the Original Court's Decree on  
applicant furnishing due security for fulfilment of Decree.

Rule 5 of Order XLI of the Civil Procedure Code.

In the Court of the District Judge of

appeal No.

Original Suit No.

A.B.

versus

C.D.

To

C.D.,

inhabitant of

Whereas, the said applicant has applied to this Court to issue an order to stay

execution of

Code of Civil Procedure:

of 19

of 19

APPLICANT;

(Original )

OPPONENT

(Original )

## APPENDIX J—contd.

## FORM No. 5

Take notice that you are hereby required to show cause, at \_\_\_\_\_ a.m., on \_\_\_\_\_ day the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_, why an order as aforesaid should not issue, and, if no sufficient cause shall be shown on the day specified, this Court will issue an order to stay execution.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.

Seal.

Judge.

## FORM No. 6

(Paragraph 391, page 144)

*Security for staying Execution of a Decree out of the jurisdiction of the Court by which it was passed*

Rule 26(3) of Order XXI of the Code of Civil Procedure.

In the Court of \_\_\_\_\_

PLAINTIFF

versus

DEPENDANT.

Whereas, in the Court of the \_\_\_\_\_ of \_\_\_\_\_ a decree was passed against the said \_\_\_\_\_, adjudging to the said \_\_\_\_\_ the sum of Rupees \_\_\_\_\_, in a suit bearing the number of \_\_\_\_\_ on the file of the said Court of \_\_\_\_\_, and whereas copy of the said decree has been transmitted by the said Court of \_\_\_\_\_ to this Court for execution within the limits of this Court, and on application made by the said \_\_\_\_\_ the \_\_\_\_\_ of this Court aforesaid has ordered that execution of the said decree shall be stayed until the \_\_\_\_\_ or until an order of the Court of \_\_\_\_\_ may be obtained, if the said find good and sufficient security in the sum of Rupees \_\_\_\_\_ for the due performance of the decree, or of any other order that may be passed against him in the said suit (or by the Appellate Court);

Therefore I, \_\_\_\_\_, inhabitant of \_\_\_\_\_, have voluntarily become security, and do hereby bind myself, my heirs, and executors to the said Court that the said \_\_\_\_\_ shall obey and fulfil the order passed against him in the said suit and all such orders as may be given against the said \_\_\_\_\_ in the said suit (or by the Appellate Court); and in default of his so doing, I bind myself, my heirs, and executors to pay, at the order of the said Court, all such sums as the said Court shall, to the extent of Rs. \_\_\_\_\_ aforesaid, adjudge against me.

Witness my hand at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.

(Signed)

Witnesses.

Security.

APPENDIX J—contd.

FORM No. 7  
(Paragraph 407, page 150.)

*Summons for examination as to property liable to be seized in satisfaction of a Decree*

Rule 41 of Order XXI of the Code of Civil Procedure.

In the Court of \_\_\_\_\_ at \_\_\_\_\_

Civil Suit No. \_\_\_\_\_ of 19 \_\_\_\_\_

A.B. of \_\_\_\_\_ PLAINTIFF;

versus \_\_\_\_\_ DEFENDANT.

C.D. of \_\_\_\_\_

To \_\_\_\_\_, inhabitant of \_\_\_\_\_

Whereas it is necessary to examine you in order to ascertain whether the under-mentioned property is liable to be seized in satisfaction of the decree obtained by the said A. B. against the said C. D. in the above suit, *viz.* a house;

(Specify boundaries).

You are hereby summoned to attend in person at this Court on \_\_\_\_\_ day the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ at \_\_\_\_\_ a.m. and to produce any document in your possession, or power relating to the said house.

Given under my hand and the seal of the Court this \_\_\_\_\_ day 19 \_\_\_\_\_

Seal.

Judge.

FORM No. 8

(Paragraph 418, page 152)

*Proclamation notifying withdrawal of attachment*

Order XXI, rule 55, of the Code of Civil Procedure.

In the Court of \_\_\_\_\_ at \_\_\_\_\_

Civil Suit No. \_\_\_\_\_ of 19 \_\_\_\_\_

Darkhast No. \_\_\_\_\_ of 19 \_\_\_\_\_

A.B. of \_\_\_\_\_ PLAINTIFF;

versus \_\_\_\_\_ DEFENDANT.

C.D. of \_\_\_\_\_

Whereas upon an application made by the decree-holder for attachment in execution of the decree in the above suit the following property

was attached as belonging to the judgment-debtor by an order of the Court passed on the \_\_\_\_\_ day of 19 \_\_\_\_\_; and whereas the said attachment has been withdrawn by order of the Court passed on the \_\_\_\_\_ day of 19 \_\_\_\_\_; it is hereby proclaimed at the desire of the judgment-debtor that the said property is no longer under attachment in execution of the said decree.

Given under my hand and the seal of the Court this \_\_\_\_\_ day of 19 \_\_\_\_\_

Seal.

Judge.

## APPENDIX J—contd.

## FORM No. 9

(Paragraph 425, page 154)

*Form of Notice, to be posted up in the Court, of day fixed for examination of judgment-debtor as to his Interest, etc., in property attached in execution of a decree*

Rule No. IV made by High Court under section 287 and section 652 of the Code of Civil Procedure, XIV of 1882 (Old Circular No. 96), and still in force under section 157 of Act V of 1980.

In the Court of the \_\_\_\_\_ Judge of \_\_\_\_\_  
 at \_\_\_\_\_ of 19 \_\_\_\_\_  
 Civil Suit No. \_\_\_\_\_ PLAINTIFF;  
 A.B. of \_\_\_\_\_  
 C.D. of \_\_\_\_\_ *versus* DEFENDANT.

Whereas in execution of the decree passed in the above suit, property of the aforesaid C.D. or supposed to be the property of the said C.D., has been attached with a view to the satisfaction of the decree; and whereas the said C.D. has been summoned to appear in this Court on \_\_\_\_\_ day the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ at \_\_\_\_\_ a.m.

Notice is hereby given that the said examination of C.D., with reference to the said property and all rights he may have therein, will take place at the time and place abovementioned, and that the said A.B., if present in person or by lawyer, may question the said C.D., on any matter relevant to the aforesaid enquiry.

Given under my hand and the seal of the Court, this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_

Seal.

Judge.

## FORM No. 10

(Paragraph 431, page 156)

*Receipt*

Rule 77 of Order XXI of the Code of Civil Procedure.

In the Court of \_\_\_\_\_ at \_\_\_\_\_ of 19 \_\_\_\_\_  
 Civil Suit No. \_\_\_\_\_ of 19 \_\_\_\_\_  
 of Dakhast \_\_\_\_\_ of 19 \_\_\_\_\_  
 or Application \_\_\_\_\_

PLAINTIFF;

DEFENDANT.

Received from \_\_\_\_\_ the sum of Rupees \_\_\_\_\_, being the amount due from him of account of a \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_

Officer holding the sale.

*Note.*—This form may be used for all receipts passed by bailiffs for moneys paid to them by parties in execution matters, such as arrest of judgment-debtors, attachment of moveable or immoveable property, estimated value of standing crops on lands including instalments of the Government assessment, deposit for feed and keep of attached cattle, etc.

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**FORMS**

**CHAPTER XXVII**

*Record Room Register of Despatch of Civil Records*

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APPENDIX J—contd.

FORMS

CHAPTER XXVII

District.

*Record Room Register of Despatch of Civil Records*  
(Chapter XXVII, paragraph 537, page )

Serial No.	Date of despatch	No. of case in record-room register	Name of parties	To Whom sent	Description of files sent	Signature of receiving Court of Officer or of despatch clerk.	Signature of the receiving Officer with the date of return of record to the Record Room	Remarks
1	2	3	4	5	6	7	8	9

*Memo. for retention in Basta (Bundle) showing cases taken from it.*  
(Chapter XXVII, paragraph 540, page )

Case No. .... of 19 ... of the Court of .....  
 ..... decided on ..... Record  
 Room No. .... of 19 .

Files sent out .....  
 To whom sent .....  
 Date of despatch .....

Signature of Record Keeper.

ANNUAL JUDICIAL STATEMENTS

## ANNUAL JUDICIAL STATEMENTS

## ANNUAL STATEMENT No. 1 (CIVIL AND CRIMINAL)

For the District of for the year 19 .

*the Return showing Number of Officers of each Class exercising Appellate and Original Jurisdiction in the District on 31st day of December 19 .*

Class of Courts	Officers exercising Original Jurisdiction	Officers exercising Appellate Jurisdiction	Officers exercising both Original and Appellate Jurisdiction.	In the District Number of Talukas.	Remarks.
1	2	3	4	5	6
<b>COURTS OF SESSION.</b>					
* Sessions Judge.					
* Additional Sessions Judge.					
* Assistant Sessions Judge.					
Total ..					
<b>MAGISTRATES.</b>					
<b>Judicial Magistres.</b>					
1. Chief Metropolitan Magistrate.					
2. Additional Chief Metropolitan Magistrate.					
3. Metropolitan Magistret.					
4. Honorary Metropolitan Magistrate.					
5. Special Metropolitan Magistrates.					
6. Magistrate of the First Class.					
7. Magistrate of the Second Class.					
8. Magistrate of the Third Class.					
9. Chief Judicial Magistrate.					
10. Additional Chief Judicial Magistrate.					
11. Special Judicial Magistrates.					
12. Civil Judges and Judicial Magistrates, First Class.					
<b>Executive Magistrates:—</b>					
1. District Magistrate.					
2. Additional District Magistrate.					
3. Sub-Divisional Magistrates.					
4. Taluka Magistrates.					
5. Metropolitan Magistrates specially empowered by the State Government.					
6. Special Executive Magistrates.					
<b>Village Panchayats:—</b>					
7. Police Patils exercising powers under section 14 of the village Police Act.					
8. Police Patils exercising powers under sections 14 and 15 of the Village Police Act.					
9. Sanitary Committee and Board under Village Sanitation Act I of 1889.					
Total ..					

\* The sessions Judge should also mention in the Remarks column, the number of Sessions Judges, Additional Sessions Judges and Assistant Sessions Judges working as Special Judges.

## ANNUAL STATEMENT No.1. (CIVIL AND CRIMINAL)-contd.

Class of Courts	Officers exercising Original Jurisdiction	Officers exercising Appellate Jurisdiction	Officers exercising both Original and Appellate Jurisdiction.	In the District		Remarks.
				Number of Talukas.		
1	2	3	4	5	6	
CIVIL COURTS.						
1. District Judge.						
2. Joint Judge. .. ..						
3. Assistant Judge with full powers. ..						
4. Assistant Judges.						
5. Small Cause Court Judges.						
6. Civil Judges (Senior Division) with Small Cause Court Powers.						
7. Civil Judges (Junior Division) with Small Cause Court Powers.						
8. Civil Judges without Small Cause Court Powers.						
Total .. ..						
Grand Total .. ..						

## ANNUAL STATEMENT No. 2

Statement showing the Number of Cases decided by the various Courts.

Courts	Total number of Cases decided.				Remarks.
	Original		Appellate		
	Regular	Miscellaneous	Regular	Miscellaneous	
1	2	3	4	5	6
Civil Courts .. ..					
Criminal Courts .. ..					
Judicial .. ..					
Executive .. ..					

- Notes.—1. In column 3 against Civil Courts should be shown the total number of applications for execution of decrees, Insolvency applications and Miscellaneous Cases and the details should be given in the Remarks Column.
2. In column 3 against Criminal Courts should be shown the total number of proceedings under the Chapter VI-C and section 349, 125, 126, 446 and Chapters X, XII and XIX (Section 250), Chapters IX, XXXIII and XXVII, Section 360(8) of the Code of Criminal Procedure, 1973.
3. In column 5 against Criminal Courts all cases of revision under the Criminal Procedure Code should be entered.

## ANNUAL STATEMENT No. 3 (CIVIL)

Statement showing the Number and Description of Civil Suits instituted in the Civil Courts in the District of \_\_\_\_\_ in the year 19 \_\_\_\_\_

CLASS OF TRIBUNALS	Title and other suits.					Total	Grand Total.	Remarks.
	Suits for money or moveable-property	Suits for immoveable property	Suits for specific relief.	Mortgage suits.	Other suits not falling under any of the preceding heads.			
1	2	3	4	5	6	7	8	9
<b>COURTS IN THE INTERIOR</b>								
<b>CIVIL COURTS.</b>								
Courts of Civil Judges ..								
Courts of Civil Judges with Small Cause Court Jurisdiction.								
Small Cause Courts.								
Courts of Cantonment - Magistrates.								
District Courts (including those of Joint and Assistant Judges).								
Total ..								
<b>COURTS AT THE PRESIDENCY TOWNS.</b>								
Small Cause Court...								
High Court								
Total ..								
Grand Total ..								

No. 3.

- Notes:—Column 4.—Suits to declare and establish personal rights should be entered in this column.  
 Column 6.—Claim under Order XXI, rule 99, should be entered as suits in this column.  
 Column 7.—The entry in this column should agree with the total of Columns 3 to 6.  
 General.—(1) Cases under Order XXI, rule 58, Civil Procedure Code, should be entered in Judicial Statement No. 6 as Miscellaneous.  
 (2) In Statements Nos. 3, 4 and 5 only those plaints that have been registered should be shown. If the plaint is returned before registration it should not find entry in the statements.  
 If an appeal against an order rejecting a registered plaint is granted, the plaint should be shown over again in the statements.  
 (3) The nature of the suits entered in Column 6 should be indicated in Column 9.

ANNUAL STATEMENT No. 4 (CIVIL).  
 Statement showing the number and Value of Civil Suits instituted in the Civil Courts in the District of \_\_\_\_\_ in the year 19 \_\_\_\_\_

Total  
 number  
 Total  
 value

Number of suits instituted

Statement showing the number and Value of Civil Suits instituted in the Civil Courts in the District of \_\_\_\_\_ in the year 19 \_\_\_\_\_

ANNUAL STATEMENT No. 4 (CIVIL).  
*Statement showing the number and Value of Civil Suits instituted in the Civil Courts in the District of*      *in the year 19*

CLASS OF TRIBUNAL	Number of suits instituted										Total value of suits	Total number of suits instituted	Remarks
	Value not exceeding Rs. 10	Value Rs. 10 to Rs. 50	Value Rs. 50 to Rs. 100	Value Rs. 100 to Rs. 500	Value Rs. 500 to Rs. 1,000	Value Rs. 1,000 to Rs. 5,000	Value above Rs. 5,000	Value above Rs. 10,000	Value of which cannot be estimated in money	8-A			
1	2	3	4	5	6	7	8	9	10	11	12		

**COURTS IN THE INTERIOR  
CIVIL COURTS.**

Courts of Civil Judges  
 Courts of Civil Judges with small Cause Court Jurisdiction.  
 Small Cause Courts  
 Courts of Custom and Magistrates  
 District Courts (including those of Joint and Assistant Judges).

Total ..

**COURTS AT THE PRESIDENCY  
TOWNS.**

Small Cause Court ..  
 High Court ..

Total ..

Grand Total ..

**ANNUAL STATEMENT No. 5 (CIVIL).**  
**Statement showing the General Result of the Trial of Civil Cases in the Court of Original Jurisdiction in the District of**  
**in the year 19**

Class of Courts	Number of Suits before the Courts					Number of Suits disposed of					Average duration (in days)	
	Pending at the beginning of the year	Instigated during the year	Received during the year	Otherwise received	Total	Without trial		Ex-parte		On admission of claim		
						Under Order IX, rules 3 and 8, C.P.C.	7-A	Number	Average duration (in days)			Number
1	2	3	4	5	6	7	7-A	8	9	10	11	12

**COURTS IN THE INTERIOR**  
**CIVIL COURTS**

Courts of Civil Judges  
 Courts of Civil Judges with Small Cause Court Jurisdiction.  
 Small Cause Courts  
 Courts of Cantonment Magistrates.  
 District Courts (including those of Joint and Assistant Judges).

Total . . .

Total . . . by any column of the statement may be included in this column.

Column 5.—Cases received in a manner not specially provided for by any column of the statement may be included in this column.

Column 6.—That is, the total of the entries in columns 21A and 22.

Column 7.—Should include suits dismissed for default.

Column 7A.—Should include suits abated.

**ANNUAL STATEMENT No. 5 (CIVIL)—contd.**  
*Statement showing the General Result of the Trial of Civil Cases in the Courts of Original Jurisdiction in the District of in the year. 19*  
**CIVIL SUITS**

Class of Courts	Number of suits disposed of										Pending at the close of the year	Pending for more than a year	Remarks
	Compromised		After full trial		On reference to arbitration		By transfer		Total disposed of	Average duration (in days)			
	Number	Average duration (in days)	Judgment for Plaintiff	Judgment for Defendant	Number	Average duration (in days)	Number	Average duration (in days)					
1	13	14	15	16	17	18	19	20	21	21-A	22	23	24

**COURTS IN THE INTERIOR**  
**CIVIL COURTS**  
 Courts of Civil Judges  
 Courts of Civil Judges with Small Cause Court Jurisdiction.  
 Small Cause Courts . .  
 Courts of Cantonment Magistrates.  
 District Courts (including those of Joint and Assistant Judges).

Total

Column 8, 10, 12, 14, 17, 19, 21.—As regards the calculation of duration of cases, the time that the suit has actually been pending in a particular Court should alone be calculated. A case should be considered to start pending when it is received in the Court, whether by institution or by transfer, and to cease pending when it is no longer before the Court, whether as a result of disposal or of transfer to another Court. In the calculation intervals, during which a case is in abeyance by reasons of an application for review or of a remand; should be excluded. The remarks column is intended for use in cases where the Court feels that the application of these instructions does injustice to its work. Gazetted holidays, Sundays and vacations should be included in the calculation, but, where a long series of holidays or a vacation is a serious factor in delay, this should be noted in the remarks column. The average duration of cases is calculated by dividing the total number of days during which all cases are pending before the Court by the total number of cases.

General.—In the column of remarks should be stated the total number of suits decided under the Dekkhan Agriculturists Relief Act, in the districts of Pune, Satara, Ahmednagar and Solapur.

ANNUAL STATEMENT No 6 (CIVIL) in the year 19.

ANNUAL STATEMENT No 6 (CIVIL)  
 ANNUAL STATEMENT No 6 (CIVIL) in the District of in the year 19.

MISCELLANEOUS CASES (JUDICIAL)

Statement showing the General Result of the Trial of Civil Cases in the Courts of Original Jurisdiction in the District of in the year 19.

Class of Courts	Number of suits before the Courts						Number of suits disposed of			On admissions of claim		
	Pending at the beginning of the year		Received during the year		Total		Without trial		Ex-parte		Average duration (in days).	
	Instituted during the year	Received during the year	Otherwise received	Total	Under Order IX, rules 3 and 6, C.P.C.	Otherwise	Average duration (in days).	Number	Average duration (in days).	Number		Average duration (in days).
1	2	3	4	5	6	7	7-A	8	9	10	11	12

COURTS IN THE INTERIOR.  
 Civil Courts.  
 Courts of Civil Judges with Small Cause Court Jurisdiction.  
 Small Cause Courts.  
 Courts of Cantonment Magistrates.  
 District Courts (including those of Joint and Assistant Judges).

Total  
 Column 5.—Cases received in a manner not specially provided for by way column of the Statement may be included in this column.  
 Column 6.—That is, the total of the entries in columns 21A and 21. Should include suits abated.  
 Column 7.—Should include suits dismissed for default. Column 7-A.—Should include suits abated.  
 Column 8.—Should include suits dismissed for default. Column 8.—Should include suits abated.  
 Column 9.—Should include suits dismissed for default. Column 9.—Should include suits abated.  
 Column 10.—Should include suits dismissed for default. Column 10.—Should include suits abated.  
 Column 11.—Should include suits dismissed for default. Column 11.—Should include suits abated.  
 Column 12.—Should include suits dismissed for default. Column 12.—Should include suits abated.

## ANNUAL STATEMENT No. 6 (CIVIL)—contd.

Statement showing the General Result of the Trial of Civil Cases in the Courts of Original Jurisdiction in the District of in the year 19.

## MISCELLANEOUS CASES (JUDICIAL).

Class of Courts,	Number of suits disposed of						Total disposed of Cook, 7,7A,9,11 and 20	Remarks at the close of the year.				
	Compromised	After full trial	Judgment for Plaintiff.	Judgment for Defendant.	Average duration (in days).	On reference to arbitration.			By transfer.	pending		
1	13	14	15	16	17	18	19	20	21	22	23	24

## COURTS IN THE INTERIOR.

Civil Courts.  
Courts of Civil Judges.  
Courts of Civil Judges with Small Cause Court Jurisdiction.  
Small Cause Courts.  
Courts of Cantonnment Magistrates.  
District Courts (including those of Joint and Assistant Judges).

Total

Column 24.—Information regarding the number of cases of Contempt of Court under Chapter XXVI of the Code of Criminal Procedure disposed of by Civil Courts should be shown in the column of remarks.

2. The following classes of applications under the Civil Procedure Code, which are dealt with by Appellate Courts only, should be included in this statement:
- (1) Applications to an Appellate Court to withdraw or transfer an appeal, section 24.
  - (2) Applications for re-admission or re-hearing of an appeal, Order XXI, rule 19 or 21.
  - (3) Applications for leave to appeal as an indigent person, Order XLIV, rule 1.
  - (4) Applications for review of judgment, Order XLVII, rule 1.

No. 6.

**ANNUAL STATEMENT No. 7 (CIVIL)**

*in the year 19*

*Statement showing the Business of the Civil Appellate Courts of the District of*

**APPEALS FROM DECREES**

Class of Courts.	Total number of appeals before the Court				Number of appeals disposed of					
	Pending at the beginning of the year	Instituted and re-instituted during the year.	Otherwise received	Total.	Dismissed or not prosecuted		Confirmed	Modified	Reversed.	
					Number	Average duration, (in days).				
1	2	3	4	5	6	7	8	9	10	

**CIVIL COURTS.**

District Courts (including those of Joint and Assistant Judges).

Other Appellate Courts.

Total ..

Column 4.—Appeals received in manner not specially provided for by any column of the statement may be included in this column.

Column 5.—That is the total of columns 14A and 15.

Column 6.—Should also include appeals which have abated.

**ANNUAL STATEMENT No. 7 (CIVIL)—contd.**  
**Statement Showing the Business of the Civil Appellate Courts of the District of in the year 19**  
**APPEALS FROM DECREES.**

Class of Courts.	Number of appeals disposed of		By transfer	Total disposed of (columns 6, 8 to 11 and 13).	Pending at the close of the year.	Pending for more than a year.	Remarks.
	Remanded for retrial	Average duration of a appeals in columns 8, 9, 10 and 11 (in days).					
1	11	12	13	14-A	15	16	17

**CIVIL COURTS**

District Courts (including those of Joint and Assistant Judges).

Other Appellate Courts.

Total

No. 7.

As regards the calculation of duration of cases, the time that the case has actually been pending in a particular Court should along be calculated. A case should be considered to start pending when it is received in the Court, whether by institution or by transfer, and to cease pending when it is no longer before the Court whether as a result of disposal or of transfer to another Court. In the calculation intervals during which a case is in abeyance by reason of an application for review or of a remand should be excluded. The remarks column is intended for use in cases where the Court feels that the application of these instructions does injustice to its work. Gazetted holidays, Sundays and Vacations should be included in the calculation, but where a long series of holidays or a vacation is a serious factor in delay this should be noted in the remarks column. The average duration of cases is calculated by dividing the total number of days during which all cases are pending before the Court by the total number of cases.

General—Appeals under section 47, Civil Procedure Code, should be shown in this statement.

**ANNUAL STATEMENT No. 8 (CIVIL)**  
*Statement showing the Business of the Civil Appellate Courts of the District of in the year 19*  
**MISCELLANEOUS APPEALS**

Class of Courts	Total Number of appeals before the Court				Number of appeals disposed of				
	Pending at the beginning of the year	Instituted and re-instituted during the year	Otherwise received	Total	Dismissed or not prosecuted		Confirmed	Modified	Reversed
					Number	Average duration (in days)			
1	2	3	4	5	6	7	8	9	10
Civil Courts									
District Courts (including those of Joint and Assistant Judges)									
Other Appellate Courts									
Total ..									

Column 4.—Appeals received in a manner not specially provided for by any column of the statement may be included in this column.

Column 5.—That is the total of columns 14A and 15. Column 6. Should also include Miscellaneous Cases before Appellate Courts which have abated.

**ANNUAL STATEMENT No. 8 (CIVIL)—contd.**

*Statement showing the Business of the Civil Appellate Courts of the District of in the year 19*

**MISCELLANEOUS APPEALS**

Class of Courts	Number of appeals disposed of			Total disposed of (columns 6, 8 to 11 & 13)	Pending at the close of the year	Pending for more than a year	Remarks
	Remanded for retrial	By transfer					
		Average duration of appeals in columns 8, 9, 10 and 11 (in days.)	Number				
1	11	13	14	14-A	15	16	17

Civil Courts.

District Courts (including those of Joint and Assistant Judges).

Other Appellate Courts

Total

No. 8.

*Column 7, 12 and 14.*—As regards the calculation of duration of cases, the time that the case has actually been pending in a particular Court should alone be calculated. A case should be considered to start pending when it is received in the Court, whether by institution or by transfer, and to cease pending when it is no longer before the Court whether as a result of disposal or of transfer to another Court. In the calculation intervals during which a case is in abeyance by reason of an application for review or of a remand should be excluded. The remarks column is intended for use in cases where the Court fees that the application of these instructions does injustice to its work. Gazetted holidays, Sundays and vacations should be included in the calculation, but where a long series of holidays or vacation is serious factor in delay this should be noted in the remarks column. The average duration of cases is calculated by dividing the total number of days during which all cases are pending before the Court by the total number of cases.

*General.*—This statement should include not only appeals from orders under section 104(1) of the Code of Civil Procedure, but also appeals in Miscellaneous Judicial Cases, i.e., the cases entered in Annual Statement No. 6.

## ANNUAL STATEMENT

Statement showing the Result of Proceedings on Applications for the District of

Class of Courts.	Total number of Applications for the execution of Decrees before the Courts*	Applications disposed of				Total disposed of (columns 3 to 6)
		By transfer	Satisfaction obtained in full	Satisfaction obtained in part	Wholly infructuous	
1	2	3	4	5	6	7
<i>Courts in the Interior.</i>						
I.-CIVIL COURTS.						
Courts of Civil Judges.						
Courts of Civil Judges with Small Cause Court Jurisdiction @.						
Small Cause Courts. . . . .						
Cantonment Magistrates.						
District Courts (including those of the Joint and Assistant Judges).						
Total ..						

\* That is the total of the entries in columns 7 and 8.

## ANNUAL STATEMENT

Class of Courts	On which immoveable property		
	was sold	was dealt with under R. 83, O. XXI. Sec. 2 of Sch. III or Sec. 72 of Act V of 1908	Was attached but subsequently released under. 55, O. XXI
1	15	16	17
<i>Courts in the Interior.</i>			
(I CIVIL COURTS).			
Courts of Civil Judges.			
Courts of Civil Judges with Small Cause Court jurisdiction.*			
Small Cause Court			
Cantonment Magistrates.			
District Courts (including those of the Joint and Assistant Judges).			
Total ..			

\*Figure to be given separately.



**ANNUAL STATEMENT  
PARTICULARS OF THE**

*Statement showing the Number and Duration of Darkhasts in which  
the year 19 in the*

By whom Immovable Property was sold.	Total number of Darkhasts in which Immov- able Property was sold.	Number of Darkhasts.			
		Less than year	Over 1 year.	Over 2 years.	Over 3 years.
1	2	3	4	5	6
By the Civil Courts.					
By the Collectors.....					

**ANNUAL STATEMENT**

*Statement showing the work done by the Sessions and Civil Courts*

Name of Courts	CRIMINAL WORK			CIVIL		
	Cases disposed of by the Sessions Court.	Appeals disposed of by the Sessions Courts.	Total number of suits before the Court.	Original		
				Disposed of	Pending at the end of the year under report.	Pending at the end of the pre- ceding year
1	2	3	4	5	6	7
Court of District and Sessions Judge.						
Court of Assistant Judge. . .						
Small Cause Court.						
Civil Court of . . . .						
Civil Court of . . . .						
Civil Court of . . . .						
Civil Court of . . . .						
Civil Court of . . . .						
Civil Court of . . . .						
Civil Court of . . . .						
Civil Court of . . . .						
<b>Total</b> . . . .						

No. 13 (CIVIL)—contd.

FIGURE IN COLUMN 15

Immovable Property was sold by the Collectors and Civil Courts during State of Maharashtra

in Column 2 which were pending.

Over 4 years.	Over 5 years.	Over 6 years.	Over 7 years.	Over 8 years.	Over 9 years.	Over 10 years.
7	8	9	10	11	12	13

No. 14 (CIVIL AND CRIMINAL)

in the District of

during the year 19

WORK.		Pending at the end of the year under report	Pending at the end of the preceding year	Execution proceedings disposed of.	Orders made after investigation, columns 17 and 18 of the monthly civil returns	Number of original suits pending more than a year at the end of the year under report.	Number of appeals pending more than a year at the end of the year under report.	Remarks
Total number of appeals before the Court.	Appellate Disposed of							
8	9	10	11	12	13	14	15	16

